

MEETING MINUTES
ROTONDA WEST ADVISORY COMMITTEE
April 5, 2011
10:00 am

Attendees: John Peszko, Scott Schermerhorn, Olga Durham, Stanley Plizga, Gerry Townsend
Absent – Charles Dodd
County – Commissioner Robert Skidmore, Tara Musselman

The meeting was called to order at 10:10 am

- Mr. Plizga and Ms. Townsend introduced themselves and what they would like to bring to the Committee.

Old Business:

- Discussion regarding the Weirs. The contractor is almost completed. Mr. Peszko requested that we move forward with ordering the Carp.
- Multi-purpose Pathway - Ms. Musselman explained the process of what happens when plans come in. The Project Manager has to send the plans to several departments for review and comments. This is done at 30%, 60%, 90% and 100% plans. This takes process takes time. Once the plans are approved the Bid Specs will be created and the project will be sent to the Purchasing Department. Once in Purchasing the process takes about three months for spec review, the bidding process and award of the bid by the BCC. 60% plans should be received next week.
- Rotonda Blvd. Sidewalks: Discussion regarding the design of sidewalks along the Blvds in Rotonda. Currently we are designing sidewalks on Blvds North, East and West. Ms. Musselman noted that instead of putting the Rotonda West sidewalks out for design by themselves, staff included this project with the sales tax sidewalk project. This will speed up the process. Brief discussion regarding the possibility of the need of installing new pedestrian crosswalks over the bridges. Ms. Musselman recommended leaving the design for all three sidewalks and consider the possibility of pushing out construction of one, depending on what the construction costs come in at.
- Drainage Study: Discussion regarding doing a complete drainage study of the entire Rotonda West MSBU. There are several areas that have issues. A suggestion to purchase some land for retention basins. Mr. Schermerhorn made a motion, seconded by Ms. Durham, to appropriate up to \$450,000 for a complete study of the Rotonda West drainage system. Motion passed 4-1 with Ms. Townsend voting against.

New Business:

- Budget Review and Discussion – In depth review of the proposed budget. Ms. Musselman stated that the Parade Circle Pathway figures need to be amended as the first probable cost is estimated around \$700,000 for construction. Mr. Peszko questioned the costs for the pathway as he thought it was under \$50,000. Ms. Musselman clarified that the \$50,000 was for design only. Ms. Musselman will review the maintenance costs with Mr. Free and all of the contract services with Ms. Vernon. After finalizing the figures the budget will be adjusted as there are some contradictions in the reports. The Committee would also like the costs for the sidewalks on the Blvds revised to be constructed to Rotonda Circle only.
- Rate Discussion: The Committee agreed to lower the rate for streets and drainage to \$70 and have the beautification rate by \$30.

The next meeting will be April 14, 2011, at 2pm. The meeting was adjourned at 11:58am.

Respectfully submitted,

Tara L. Musselman
Municipal Services District Representative